

JCAP JUVENILE REPRESENTATION I – FALL 2020

Fridays, 10:00 AM – 12:00 PM

Judge Dena Fisher, Adjunct Professor/ Program Administrator

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Office Hours Tuesdays, 10:00AM – 3:00PM, or by appointment

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TEXT/SUPPLEMENTAL MATERIALS

Materials will be made available in class and/or via e-mail. Students will be provided a Juvenile Records Sealing handbook containing written training materials. Students will also be invited to a DropBox file for their juvenile records sealing cases entitled “Juvenile Record Sealing,” in which digital materials and templates can be found.

CLASS/ATTENDANCE

There will be 6 mandatory classes scheduled on the following dates:

- Friday, August 28, 2020
- Friday, September 18, 2020
- Friday, September 25, 2020
- Friday, October 2, 2020
- Friday, November 6, 2020
- Friday, November 20, 2020

All classes except one will be held in Judge Fisher’s courtroom at the Juvenile Justice Center, 7th Floor, 1200 Congress, Houston, Texas, 77002. The Juvenile Records Sealing training class will be held on campus. Pursuant to UHLC policy, you must attend all of the scheduled

mandatory classes. Outside of the mandatory class sessions, **most of the work will be case-specific and done in court.** In the highly unlikely event a make-up class is necessary, it will be scheduled in accordance with UHLC policy.

CLASS REQUIREMENTS/GRADING

This class is graded PASS/FAIL. In order to pass the class, students must complete all work arising on their cases by **THURSDAY, DECEMBER 17th**. To receive a passing grade, you must meet each of the following requirements for each case assigned:

- **Emailing to Judge Fisher and Prof. Dow a case memo for every Friday, synopsisizing that week's work on cases, and outlining any issues or concerns arising with the dual youth(s) you've been assigned to.**
- Meeting with all clients as instructed by Judge Fisher, **but must meet at least every other week with assigned dual-status client.**
- Attend court and perform fieldwork as instructed by Judge Fisher and the dual-status attorneys with whom you are working.
- Complete all requirements on the juvenile record sealing cases you are assigned.
- Enter all time on time sheets as instructed. These will be turned in at the end of the semester for grade. **100 hours of case work plus class attendance must be performed and entered on time sheets for passing grade.**

LEARNING OUTCOMES

After participating in this clinic, students will have assisted real clients in representing them in juvenile delinquency cases, as well as foster care cases. Students will be trained in the following: investigating cases, negotiating plea deals, writing court reports, arguing motions, understanding terms and acronyms in the two juvenile systems, drafting memos to supervising attorneys, confidentiality of juvenile client information, DFPS v Juvenile Delinquency systems, meeting with juvenile clients, communicating with different agencies, staffing cases, setting boundaries with clients, communication with children, understanding attorney roles in different proceedings, handling difficulties with client family situations, ethical dilemmas in juvenile representation, collateral consequences of DFPS/Juvenile Delinquency involvement, sealing juvenile records, and advocating for children aging out of the system.

CAPS NOTICE

Counseling and Psychological Services (CAPS) can help students who are having difficulties managing stress, adjusting to the demands of a professional program, or feeling sad and hopeless. You can reach CAPS (www.uh.edu/caps) by calling 713-743-5454 during and after business hours for routine appointments or if you or someone you know is in crisis. No

appointment is necessary for the “Let's Talk” program, a drop-in consultation service at convenient locations and hours around campus. http://www.uh.edu/caps/outreach/lets_talk.html.

SEXUAL MISCONDUCT AND DISCRIMINATION

The University is committed to maintaining and strengthening an educational, working and living environment where students, faculty, staff, and visitors are free from discrimination and sexual misconduct. If you have experienced an incident of discrimination or sexual misconduct, there is a confidential reporting process available to you. For more information, please refer to the University system's Anti-Discrimination Policy SAM 01.D.07 and Sexual Misconduct Policy SAM 01.D.08, available here:

<http://www.uhsystem.edu/compliance-ethics/uhs-policies/sams/01-general-information/index.php>

<http://www.uhsystem.edu/compliance-ethics/docs/sam/01/1d7.pdf> (antidiscrimination)

<http://www.uhsystem.edu/compliance-ethics/docs/sam/01/1d8.pdf> (sexual misconduct)

Please be aware that under the sexual misconduct policy, SAM 01.D.08, faculty are required to report to the University any information received regarding sexual misconduct as defined in the policy. Please note that the reporting obligations under the sexual misconduct policy reach to employees and students. Also, as a required reporting party, Law Center employees and faculty members are not a confidential resource.