

Leticia Leal

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BAR ADMISSION AND MEMBERSHIP

Admitted to the State Bar of Texas	April 2021
Ordem dos Advogados do Brasil (OAB) - Attorney License	August 2007
Houston Bar Association (HBA) – Member	Since 2021
Clinical Legal Education Association (CLEA) – Member	Since 2021

EDUCATION

University of Houston Law Center (UHLC), Houston, Texas May 2020
Master of Laws in U.S. Law

- Awarded Irving J. Weiner Memorial Scholarship for excellence in Legal Aid Clinic, Spring 2020
- Teaching Assistant to Prof. Megan Davis for Introduction to American Law, Fall 2019
- Completed 40-hour basic Mediation Training and 30-hour Family Law Mediation Training, February 2020

Estácio de Sá University, Rio de Janeiro, Brazil May 2007
Bachelor of Law

Castelo Branco University, Rio de Janeiro, Brazil February 2002
Bachelor of Physical Education

EXPERIENCE

University of Houston Civil Justice Clinic (ERAP), Houston, Texas July 2021 -Present
Law Clinic Supervisor

- Supervise law students and provide functional advice and training regarding a variety of legal projects.
- Review and evaluates student progress in handling all aspects of case management, including, but not limited to, interviewing clients, research, and court hearings and proceedings.
- Responsible for handling a significant caseload with frequent court appearances.

Anderson Leal & Associates PC, Houston, Texas May 2020-June 2021
Legal Assistant

- Communicate with clients, gathering necessary documents and information to begin building a case.
- Conduct initial research and provide information to the Lawyer.
- Manage administrative responsibilities in the legal office
- Draft the first copy of legal documents.

UHLC Civil Practice Clinic, Houston, Texas Spring 2020
Student Attorney

- Represented clients in family law matters under the supervision of a licensed attorney, includes matters concerning divorce, termination of parental rights, international child abduction, pro se defendants, and physical abuse.
- Served as amicus attorney for a minor child in a suit to terminate parental rights of parent. Questioned witnesses during a hearing.
- Prepared for a pretrial and a trial in a divorce that was conducted by Zoom. Drafted the final order of divorce and proposed division of assets.
- Counseled clients on the progress and possible outcomes of their cases using in person and virtual means.

- Conduct estate planning intake for individual client to determine preferred distribution of assets and prepare Will, Durable Power of Attorney, Medical Power of Attorney, and Transfer on death deed for real property.
- Participated in a Zoom Hearing for a Guardianship of a person. Asked questions to the witnesses.
- Familiar with Hague procedures.

Self-Employed, Houston, Texas

August 2007- June 2021

Personal Trainer and Fitness Advisor

- Assess their customers' bodily strengths and weaknesses and create customized workout and nutrition plans.
- Teach clients on the proper techniques for all exercises to minimize the risk of injury.

Estácio de Sá University, Rio de Janeiro, Brazil

May 2005-May 2007

Legal Intern

- Represented clients in a variety of Civil and Criminal matters

Academia da Praia, Rio de Janeiro, Brazil

2005-2007

Instructor and Personal Trainer

Academia Espaco Vital, Rio de Janeiro, Brazil

1998-2005

Instructor and Personal Trainer

Caixa Economica Federal, Rio de Janeiro, Brazil

1996-1997

Intern

SKILLS & INTERESTS

Fluent in Portuguese, English, and Spanish.

Interested in Medicine, History of the World, and developing original recipes for healthy foods.